



## ATHENS CITY SCHOOLS FOUNDATION

### Guidelines for Application *Ralph & Lib Brett Memorial Funds*

Teachers in the Athens City Schools may initiate a request for financial support on behalf of their students by requesting support through the Athens City Schools Foundation Ralph & Lib Brett Memorial Fund for Student in Need. This form should be completed by the teacher initiating the request and signed by the school principal. The school principal should then forward the form to the Athens City Schools Foundation, ATT: Beth Patton, for allocation of funds.

Teacher's Name \_\_\_\_\_ Date \_\_\_\_\_

Student' Name \_\_\_\_\_ School \_\_\_\_\_

Parent or Guardian Name \_\_\_\_\_

Type of assistance requested (school supplies, school clothing, personal hygiene items, field trip assistance funds, etc.)

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Amount of funds requested \$ \_\_\_\_\_

Principal Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal Name (printed) \_\_\_\_\_

Foundation approval signature and date: \_\_\_\_\_

Scan and email completed requests to: [beth.patton@acs-k12.org](mailto:beth.patton@acs-k12.org)

*or*

Mail/deliver completed requests to:

*Mrs. Beth Patton*

*Athens City Schools Foundation*

*455 Hwy 31 N.*

*Athens, AL 35611*